

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 7 September 2017

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee
held at the Guildhall EC2 at 10.00 am**

Present

Members:

Sir Michael Snyder (Chairman)
Hugh Morris (Deputy Chairman)
Karina Dostalova

Marianne Fredericks
James Tumbridge

In Attendance:

Vivienne Littlechild
Susan Pearson

Officers:

Peter Lisley	-	Assistant Town Clerk & Cultural Hub Director
Alistair MacLellan	-	Town Clerk's Department
Craig Spencer	-	Town Clerk's Department
David Jones	-	Town Clerk's Department
Jennifer Ogunleye	-	Town Clerk's Department
Philip Gregory	-	Chamberlain's Department
Adrian Moody	-	Chamberlain's Department
Richard Jeffrey	-	Comptroller and City Solicitor's Department
Peter Young	-	City Surveyor's Department
Mark Lowman	-	City Surveyor's Department
Simon Glynn	-	Department of the Built Environment
Steve Presland	-	Department of the Built Environment
Iain Simmons	-	Department of the Built Environment
Ian Hughes	-	Department of the Built Environment
Paul Monaghan	-	Department of the Built Environment
Paul Murtagh	-	Community & Children's Services Department
Colin Buttery	-	Director of Open Spaces
Martin Rodman	-	Superintendent of West Ham Park
Bob Warnock	-	Superintendent of Hampstead Heath
Gary Burks	-	Superintendent & Registrar, Open Spaces
Patrick Hegarty	-	Open Spaces Department
Jake Tibbetts	-	Open Spaces Department
Declan Gallagher	-	Open Spaces Department
Lucy Anne Murphy	-	Open Spaces Department
Madhur Gurjar	-	Open Spaces Department
Pauline Weaver	-	City of London Police
Jim Turner	-	Barbican Centre

1. **APOLOGIES**

Apologies were received from Nick Bensted-Smith, Sir Mark Boleat, Deputy Keith Bottomley, Chris Hayward, Deputy Jamie Ingham Clark, Deputy Catherine McGuinness and Deputy John Tomlinson.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interests.

3. **MINUTES**

The minutes of the meeting held on 18 July 2017 were approved as a correct record subject to Karina Dostalova being listed as present, and the apologies of James Tumbridge being recorded.

4. **GATEWAY APPROVAL PROCESS**

RESOLVED – That the Sub-Committee notes the Gateway Approval Process.

5. **CREMATOR REPLACEMENT AND MERCURY ABATEMENT - GATEWAY 1&2 PROJECT PROPOSAL**

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of Open Spaces regarding Cremator Replacement and Mercury Abatement.

APPROVED

6. **ACCESS IMPROVEMENTS AND TOILET REFURBISHMENT AT KEATS HOUSE FUNDED BY CAMDEN CIL GRANT - GATEWAY 1 & 2 PROJECT PROPOSAL**

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of Open Spaces regarding Access Improvements and toilet refurbishment at Keats House, to be funded by a Camden Community Infrastructure Levy grant.

APPROVED

7. **TEMPLE AREA TRAFFIC REVIEW - GATEWAY 2 PROJECT PROPOSAL**

Members considered a Gateway 2 Project Proposal Report of the Director of Built Environment regarding a Temple Area Traffic Review and the following comments were made.

- The Chairman stated that officers needed to be absolutely clear of what problem they were seeking to solve. He suggested that the review could include work by a consultant to establish if traffic could turn into the Temple area from Embankment. Lastly, he queried whether £110,000 was an excessive budget for the proposed costs.
- In response to a suggestion by a Member that Middle Temple Lane be included in the review, the Chairman noted that the lane was on private land over which the City of London Corporation had no jurisdiction. However he noted that it would be possible to monitor traffic entering and leaving the lane.

- Members noted that a potential City investment property was located within the proposed review area, and in light of this the area in question may need to be expanded to ensure the review was as accurate as possible.
- Members agreed to approve the report, subject to the following caveats:
 - Officers should brief the Chairman and Deputy Chairman outside the meeting on revised costs.
 - The City of London Corporation would pay for the review, but not any associated consultancy costs.
 - The review area would likely need to be extended and, should this be the case, a report requesting funding would come back to Members.
 - The Gateway 3 report for the project should outline any proposed additional work and the response received from Transport for London on the review.

RESOLVED, that the project proposal be approved, subject to the comments made by Members.

8. MANSION HOUSE STATION ENVIRONS PUBLIC REALM ENHANCEMENTS - GATEWAY 1 & 2 PROJECT PROPOSAL

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of the Built Environment regarding Mansion House Station Environs Public Realm Enhancements. In response to a question from the Chairman, the Director of the Built Environment replied that the Bow Lane underground entrance would be open by the end of September 2017 following a final inspection.

APPROVED

9. SUGAR QUAY S278 - GATEWAY 1 & 2 PROJECT PROPOSAL

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of the Built Environment regarding Sugar Quay s278. In response to a query from a Member, the Director of the Built Environment agreed to examine whether an east turn for road users could be introduced in Lower Thames Street.

APPROVED

10. WEST HAM PARK PLAYGROUND REFURBISHMENT - GATEWAY 1 & 2 PROJECT PROPOSAL

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of Open Spaces regarding a West Ham Park Playground refurbishment and the following points were made.

- In response to a question from a Member, the Superintendent of West Ham Park agreed that similar works conducted at Queen's Park and Hampstead Heath would ordinarily have presented an opportunity to

apply a common approach across all playground works, in terms of design and procurement had those works arisen concurrently with one another.

- In response to a comment from a Member the Superintendent of West Ham Park confirmed that any play equipment procured for the Park would take into account the needs of children with special needs.
- The Chairman commented that £50,000 for consultancy fees seemed excessive and suggested that the report be approved subject to delegated authority once the details of what the consultancy costs entailed could be outlined in more detail.

RESOLVED, that the project proposal be approved, subject to the comments made by Members.

11. EAST HEATH CAR PARK RESURFACING - GATEWAY 3/4 OPTIONS APPRAISAL

Members considered a Gateway 3 & 4 Options Appraisal Report of the Director of Open Spaces regarding East Heath Car Park Resurfacing and the following points were made.

- In response to a question from a Member, the Superintendent of Hampstead Heath replied that tar and chip finish was considered the most appropriate surface for the car park.
- The Chairman queried why permeable tarmac had been considered and rejected as a potential surface, and yet did not feature in the report before Members. He requested that an explanation of what costs were involved in a tarmac finish option, and why the option and reasons for it being discounted had not featured in the report.

RESOLVED, that following feedback from officers on comments made by Members, that

- Option 2 – Asphalt with spray and chip finish surface at an estimated cost of £386,500 be approved.
- That Members note that the City Surveyor's Department will project manage the design and construction works.

12. BARBICAN ESTATE RESIDENTIAL BAGGAGE STORES- GATEWAY 3/4 ISSUES REPORT

Members considered a Gateway 3 & 4 Issues Report of the Director of Community and Children's Services regarding the Barbican Estate Residential Stores.

RESOLVED, that Members

- Approve the policy for the new stores in the car parks to be let to non-Barbican residents within walking distance should there be insufficient demand from Barbican Estate residents.
- Approve that this letting policy come into effect after 6 months following the completion of the new stores project, by the Barbican Residential Committee, subject to planning permission.
- Approve that this policy be subject to a twelve month review by the Barbican Residential Committee.
- That the budget for fees is increased by a further £3,250 is approved to reach the next Gateway.

13. BANK JUNCTION IMPROVEMENTS: EXPERIMENTAL SAFETY SCHEME - GATEWAY 4/5 ISSUES REPORT

Members considered a Gateway 4 & 5 Issues Report of the Director of the Built Environment regarding Bank Junction Improvements: Experimental Safety Scheme and the following points were made.

- The Director of the Built Environment noted that the scheme would be subject to a further report at committees in December 2017.
- A Member commented that he felt that evaluation of the scheme was focused on too narrow an area around the junction. He felt that traffic was affected by the scheme as far west as St Paul's Cathedral, north as Bishopsgate, and east as Tower Hill.
- The Chairman requested that further detail be provided on whether it would be feasible to allow taxis to use the junction, and how vehicle volumes compared to previous periods.
- In response to comments from officers, the Chairman reiterated his belief that there were no plans to pedestrianise Bank Junction.

RESOLVED, that subject to comments made by Members, the following recommendations be endorsed,

- Approve the revised estimated project cost of £1,355,403 for the Bank Junction experimental scheme.
- Approve the allocation of £208,306 from the On Street Parking Reserve account to the Bank junction experimental scheme

14. COUNCIL TAX & BUSINESS RATES - GATEWAY 7

Members considered a Gateway 7 Report of the Chamberlain regarding Council Tax and Business Rates.

RESOLVED, that the project be closed.

15. **EXTENDING BURIAL SPACE AT THE CITY OF LONDON CEMETERY (THE SHOOT) - GATEWAY 7 OUTCOME REPORT**

Members considered a Gateway 7 Report of the Director of Open Spaces regarding Extension of Burial Space at the City of London Cemetery (The Shoot).

RESOLVED, that the project be closed.

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

18. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

19. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 18 July 2017 were approved as a correct record.

20. **BUNHILL FIELDS HERITAGE LOTTERY FUND PROJECT - GATEWAY 1 & 2 PROJECT PROPOSAL**

Members considered a Gateway 1 & 2 Project Proposal Report of the Director of Open Spaces regarding the Bunhill Fields Heritage Lottery Fund Project.

21. **HR INTEGRATED TIME MANAGEMENT AND E-EXPENSES - GATEWAY 1 & 2**

Members considered a Gateway 1 & 2 Project Proposal Report of the Commissioner of the City of London Police regarding HR Integrated Time Management and e-Expenses.

22. **CITY'S ESTATE - 21 WHITEFRIARS STREET EC4 REFURBISHMENT OF GROUND AND FIFTH FLOOR OFFICES - GATEWAY 1-5 AUTHORITY TO START WORK REGULAR**

Members considered a Gateway 1-5 Authority to Start Work Report of the City Surveyor regarding City's Estate – 21 Whitefriars Street, EC4 Refurbishment of Ground and Fifth Floor Offices.

23. **CITY FUND - FLEET HOUSE 8-12 NEW BRIDGE STREET - GATEWAY 3 ISSUES REPORT**

Members considered a Gateway 3 Issues Report of the City Surveyor regarding City Fund – Fleet House, 8-12 New Bridge Street, EC4.

24. **HOUSING DELIVERY PROGRAMME - PROVISION OF SOCIAL HOUSING ON THE SYDENHAM HILL ESTATE, LEWISHAM - GATEWAY 3**
Members considered a report of the Director of Community and Children's Services regarding the Housing Delivery Programme – Provision of Social Housing on the Sydenham Hill Estate, Lewisham and an appended Gateway 3 Options Appraisal Report.
25. **BARBICAN TURRET JOHN WESLEY HIGH WALK - GATEWAY 3/4 OPTIONS APPRAISAL**
Members considered a Gateway 3 & 4 Options Appraisal Report of the Director of Community and Children's Services regarding the Barbican Turret John Wesley High Walk.
26. **CURRENT SECURITY PROJECTS, HOSTILE VEHICLE MITIGATION & GENERAL SECURITY UPDATE - GATEWAY 3/4 ISSUES REPORT**
Members considered a Gateway 3 & 4 Issues Report of the Director of the Built Environment regarding Current Security Issues, Hostile Vehicle Mitigation and General Security Update.
27. **BEECH STREET TRANSFORMATION - GATEWAY 3 OPTIONS APPRAISAL**
The Town Clerk noted that this report had been withdrawn.
28. **THE CONTRACTORS OFFICE 02 LEVEL ANDREWES HOUSE - GATEWAY 5**
Members considered a Gateway 5 Authority to Start Work Report of the Director of Community and Children's Services regarding The Contractors Office O2 Level Andrewes House.
29. **HR UPGRADE TO V2015 - GATEWAY 7 OUTCOME REPORT**
Members considered a Gateway 7 Report of the Commissioner of the City of London Police regarding the HR Upgrade to v2015.
30. **ID CRIME - GATEWAY 7 OUTCOME REPORT**
Members considered a Gateway 7 Report of the Commissioner of the City of London Police regarding the ID Crime Project.
31. **COMPOSITE CLOSURE REPORT - GATEWAY 7**
Members considered a Gateway 7 Composite Closure Report of the Commissioner of the City of London Police.
32. **HIGHWAYS AND PUBLIC REALM PROGRAMME: AMBER AND RED PROJECTS**
Members considered a report of the Director of the Built Environment regarding Amber and Red Projects in the Highways and Public Realm Programme.

RECEIVED

33. **OPEN SPACES PROGRAMME - RED, AMBER, GREEN REPORT UPDATE**
Members considered a report of the Director of Open Spaces regarding Red, Amber and Green projects in the Open Spaces Programme.

RECEIVED

34. **ACTION TAKEN BY THE TOWN CLERK UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**
Members considered a report of the Town Clerk regarding action taken since the last meeting.

RECEIVED

35. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There was a question regarding New Spitalfields Market.

36. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were three items of urgent business.

36.1 **Issues Report for City Fund - Leadenhall Market - Cyclical External Repairs & Redecorations (CCF2017001L)**

Members considered a Gateway 1-6 Report of the City Surveyor regarding City Fund – Leadenhall Market – Cyclical External Repairs & Redecorations.

36.2 **Central Criminal Courts, Refurbishment of courts and associated Jury Rooms**

Members considered a combined Issues and Gateway 1-5 Authority to Start Work Report of the City Surveyor regarding Central Criminal Courts, Refurbishment of Courts and Associated Jury Rooms.

36.3 **London Bridge Staircase**

Members considered a report of the Director of the Built Environment regarding London Bridge Staircase.

The meeting closed at 11.30am

Chairman

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